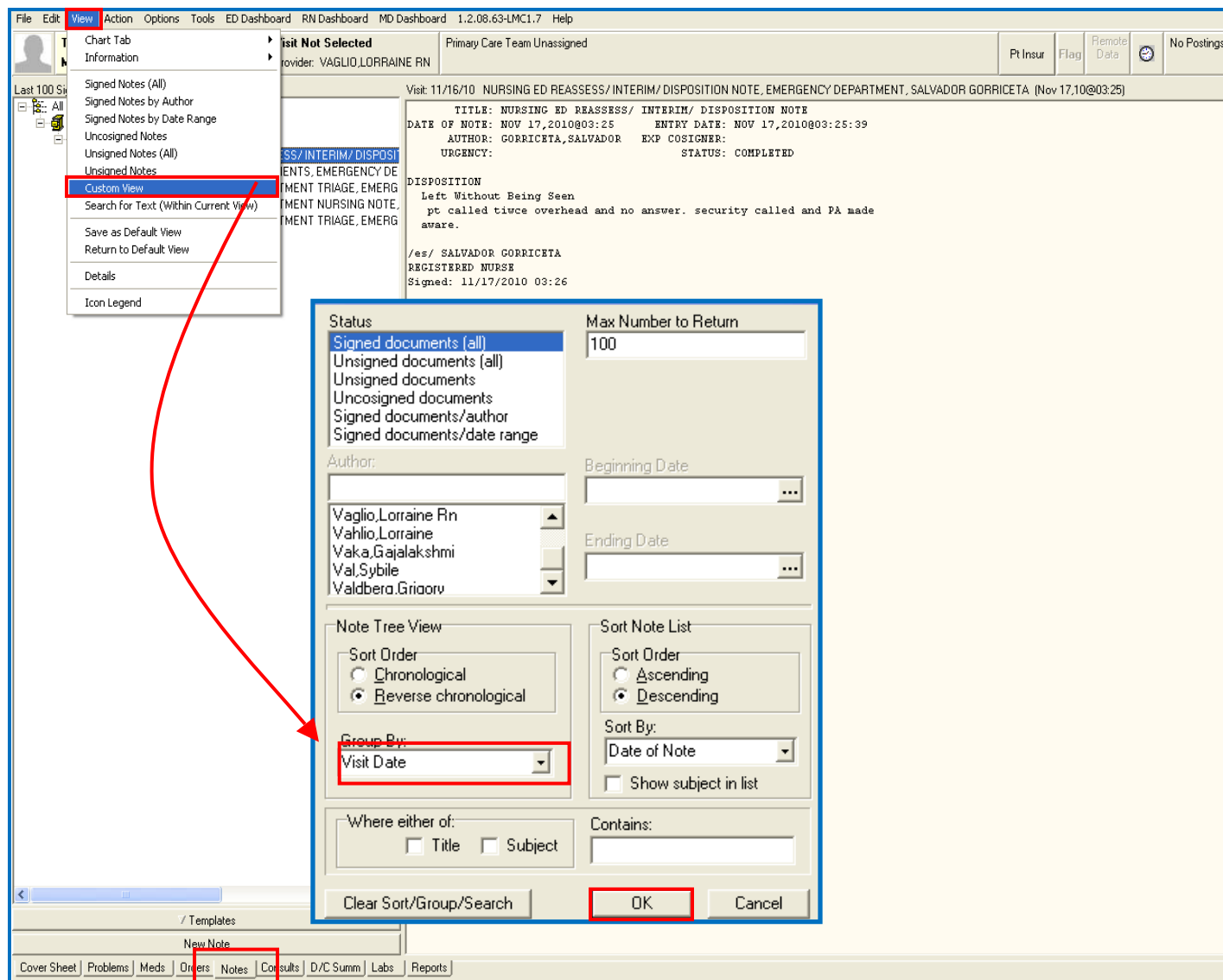


### To default a view of the ED Notes:

1. Click on Notes tab
2. Select 'View' from the menu bar
3. Click on 'Custom View'
4. Select visit date from the 'Group By' field and click OK

Notes will now display grouped according to visit date.



The screenshot shows the EMR software interface. The 'View' menu is open, and 'Custom View' is selected. The 'Custom View' dialog box is open, showing the following settings:

- Status: Signed documents (all)
- Max Number to Return: 100
- Author: Vaglio, Lorraine Rn
- Beginning Date: [Empty]
- Ending Date: [Empty]
- Note Tree View: Sort Order:  Reverse chronological
- Sort Note List: Sort Order:  Descending
- Sort By: Date of Note
- Show subject in list:
- Where either of:  Title  Subject
- Contains: [Empty]
- Buttons: Clear Sort/Group/Search, OK, Cancel

The 'Notes' tab is highlighted in the bottom navigation bar.